



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE

Tanggapan ng Manananggol Pambayan

DOJ Agencies Building, NIA Road corner East Avenue, Diliman, 1100 Quezon City
PAO hotlines: (02)8426-20-75; (02)8426-28-01; (02)8426-24-50; (02)8426-29-87;
(02)8426-26-83 or (02)8929-94-36 local 106 or 107 during office hours
and local 159 after office hours (even during weekends and holidays)
e-mail: pao_executive@yahoo.com
website: www.pao.gov.ph



PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 21 MARCH 2024 RE: **CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF COPIER REPLACEMENT PARTS AS SPECIFIED UNDER PURCHASE REQUEST NO. 256-03-2024**, REFERRED TO PBAC ON 15 MARCH 2024, HELD AT THE PAO CENTRAL OFFICE-LIBRARY VIA PBAC ZOOM MEETING

RESOLUTION

RECOMMENDING THE PROCUREMENT THROUGH DIRECT CONTRACTING OF PHOTOCOPIER REPLACEMENT PARTS, AS SPECIFIED UNDER PURCHASE REQUEST NO. 256-03-2024, FOR PAO-DINALUPIHAN DISTRICT OFFICE, UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, considering that the use of photocopiers and its corresponding parts is crucial in the day-to-day discharge of functions in this Office in view of the voluminous cases it handles both in the judicial and non-judicial services it caters;

WHEREAS, in view of the fact that the subject machines of the requesting PAO Office are in need of replacement parts and must all be immediately repaired in order not to hamper the service delivery of the Offices;

WHEREAS, since the parts needed to be replaced/repared are exclusively¹ provided by Philcopy Corporation (Philcopy) and the needed parts are critical components of the copiers, it is but proper that the same be immediately procured from the said entity;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Twenty Nine Thousand Four Hundred Forty Two Pesos (Php 29,442.00)²;

WHEREAS, that after the conduct of a pre-procurement conference with the PBAC-Technical Working Group (PBAC-TWG) for their review and recommendation the details and specification of the subject procurement, this committee adopts the PAO-TWG's recommendation with the PAO-Supply Section justifying and proving that procurement of the subject item through its exclusive authorized distributor is most beneficial for the government as there is no substitute in the market offering a more advantageous terms considering the quality of the printing products and that the said distributor has the proper qualifications as supplier of the subject procurement in accordance with the law

WHEREAS, ultimately considering that the procurement of the mentioned items and the needed services for their installation are critical components exclusively supplied by PHILCOPY, BAC Member **Dir. Marilyn Boongaling** moved that the practicality and necessity in procuring the same through Direct Contracting in accordance with Section 50(c) in relation to ANNEX "H," NO. V, SUBSECTION (A)1-c of the IRR of RA 9184 is thus in order, duly seconded by BAC Member **Atty. Alem Abeya**, along with the other BAC Members present;

¹ Certificate of Exclusivity of Philcopy

² Approved Budget for the Contract from the Financial Planning and Management Service

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to recommend to the Head of Procuring Entity the pursuance of a DIRECT CONTRACTING UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184, in purchasing from PHILCOPY the exigently needed PHOTOCOPIER REPLACEMENT PARTS, AS SPECIFIED UNDER PURCHASE REQUEST NO. 256-03-2024, FOR PAO-DINALUPIHAN DISTRICT OFFICE, SUBJECT TO POSTING OF WARRANTY SECURITY IN ACCORDANCE WITH RA 9184.**

APPROVED this 21st day of March 2024 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, and thru Zoom Video Call Meeting.

ATTY. JAN STEVEN S. DUNUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-Region III

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

(On Official Business)
ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

Approved:
For and by the authority
Of the Chief Public Attorney

DIR. MARILYN S. BOONGALING
Director II
PAO-Administrative Service

ANA LISA M. SORIANO
Deputy Chief Public Attorney

Acceded By (The TWG)

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

Prepared By: ~~(The Secretariat)~~

ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Service

(On Leave)
ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service

MS. FILPINA Y. ESPIRITU
Member, PBAC Secretariat
Librarian III
Legal Research Service

MR. JULIUS DONIVAN E. BARSANA
Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service

MR. ANDREW H. MARASIGAN
Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Trans. No. 2024-03-030

March 8, 2024

ATTY. JAN STEVEN S. DUNUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-III

Sir:

Attached herewith are the approved Purchase Requests needed by **Dinalupihan, Bataan (Region III)**

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	256-03-2024	Kyocera Maintenace Kit MK-1175	1	Set	12,348.00	12,348.00
		Kyocera FK-1150	1	Assembly	11,529.00	11,529.00
		Kyocera Parts Holder Feed Assy SP	1	Piece	2,950.00	2,950.00
		Kyocera-Mita Retard Roller	1	Piece	2,615.00	2,615.00

TOTAL: 29,442.00

Prepared by:

RAMON CHRISTOPHER O. SERRANO
Supply Staff

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
Public Attorney IV/OIC
Administrative Service



PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICE

Fund Cluster: 01

PAO - Region III Dinalupihan, Bataan		PR No.: <u>256-03-2024</u>	Date: _____		
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Set	Kyocera Maintenance Kit MK-1175	1	₱12,348.00	
	Assembly	Kyocera FK-1150	1	₱11,529.00	
	Piece	Kyocera Parts Holder Feed Assy Sp	1	₱2,950.00	
	Piece	Kyocera-Mita Retard Roller Assy	1	₱2,615.00	
END USER PAO - DBDO					29,442

PUBLIC ATTORNEY'S OFFICE
F.P.M.S.
RECEIVED
MAR 06 2024
REC'D BY: _____ TIME: 1:30

Purpose: For the use of PAO - Dinalupihan, Bataan District Office
Replacement Parts for the Kyocera Laser Copier Kyocera Ecosys M2540DN/L
SN: VX88700964, Property No. PPC-508

Requested by: <u>[Signature]</u>	Approved by: <u>[Signature]</u>
Signature : PRINTED NAME: <u>SHEENA E. BARTOLOME</u>	<u>[Signature]</u> ANALISA M. STIRIANO Deputy Chief Public Attorney
Designation : <u>OIC - Public Attorney III</u>	

PUBLIC ATTORNEY'S OFFICE
EXECUTIVE SERVICE
RECEIVED
MAR 06 2024
REC'D BY: _____ TIME: 4:10

PUBLIC ATTORNEY'S OFFICE
SUPPLY SECTION
RECEIVED
MAR 05 2024
REC'D BY: _____ TIME: 1:48

APPROVED	
DATE	3/7/2024
TIME	2:26
RECEIVED BY	

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100.



SALES QUOTATION NO. 00004184
FEBRUARY 28, 2024

PUBLIC ATTORNEY'S OFFICE - DINALUPIHAN DISTRICT
NEW JUSTICE HALL BLDG (AT THE BACK OF THE
MUNICIPAL HALL), SAN RAMON

ATTENTION: ATTY. SHEENA ESTEBAN-BARTOLOME

Dear Sir / Madam:

Thank you for allowing us to serve you. Based on the assessment of our Service Engineer, we are pleased to offer you our quotation for the immediate replacement of spare part/s & or consumables of your ECOSYS M2540DN/L Serial No. VX88600964 as follows:

| DESCRIPTION | QUANTITY | UNIT PRICE | AMOUNT |
|---|--------------------|---------------------|---------------------|
| KYOCERA MAINTENANCE KIT MK-1175 | 1 SET | 12,348.00 | 12,348.00 |
| KYOCERA FK-1150 | 1 ASSEMBLY | 11,529.00 | 11,529.00 |
| KYOCERA PARTS HOLDER FEED ASSY SP | 1 PIECE | 2,950.00 | 2,950.00 |
| KYOCERA-MITA RETARD ROLLER ASSY | 1 PIECE | 2,615.00 | 2,615.00 |
| KYOCERA TONER TK-1175 FOR ECOSYS M2540DN/L | 1 PIECE | 7,410.00 | 7,410.00 |
| GROSS SALE | | | 36,852.00 |
| TOTAL FOB | | | <u>36,852.00</u> |

PAYMENT TERMS: C.O.D. CHECK

VALIDITY: 30 days , thereafter price subject for final confirmation.

This is just the initial assessment. Additional parts and/or consumables may be needed during the actual repair. Should you find the above acceptable, please send this back to us thru Fax No. _ or email at olongapo@philcopy.net with your conformity in the space herein provided.

Thank you very much.

Very truly yours,

REQUINTO DELFIN
Branch Manager

CONFORME: 

Authorized Representative
Signature over Printed
Name / Date

This is a computer generated document and no signature is required.

S.E.: 4036
SYS CRTL #: YRM1U-TYZAU6XJ10

Dated this 3rd day of March 2023

NOTARIAL CERTIFICATE

Fred Kan & Co.
Solicitors & Notaries
3104-06 Central Plaza
18 Harbour Road, Hong Kong

Tel: 2598 1318 Fax: 2588 1318

Ref: H8555/GEN/FK-FK



TO ALL TO WHOM THESE PRESENTS SHALL COME :

I, FREDERICK KA-CHONG KAN,

of Hong Kong,

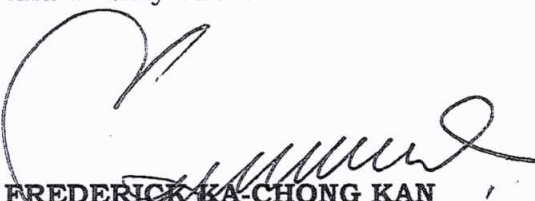
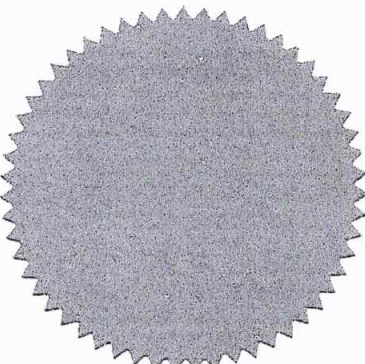
a Special Administrative Region of the People's Republic of China,

Notary Public

duly authorised and qualified to practise in the Hong Kong Special Administrative Region of the People's Republic of China **DO HEREBY CERTIFY THAT:**

1. The paper writing annexed hereto is a Sworn Certificate of Guarantee Exclusive Distributorship Agreement dated 1 March 2023 which was signed, for and on behalf of KYOCERA Document Solutions Asia Limited (京瓷辦公信息系統亞洲有限公司) (the "Company"), a company incorporated under the Companies Ordinance, Cap. 32, Laws of Hong Kong, by its director, Mr. Takuma KIMURA (holder of Japanese Passport bearing No. TR5627506); and
2. To the best of my knowledge and belief, the signature of the said Mr. Takuma KIMURA subscribed to the said Sworn Certificate of Guarantee Exclusive Distributorship Agreement is the signature of the said Mr. Takuma KIMURA which I have compared with his signatures on documents filed with the Companies Registry.

IN TESTIMONY whereof I have hereunto subscribed my name and affixed my Seal of Office this 3rd day of March, Two Thousand and Twenty Three.




FREDERICK KA-CHONG KAN
Notary Public, Hong Kong SAR,
Suites 3104-6, Central Plaza,
18 Harbour Road,
Hong Kong

5187

This Apostille only certifies the authenticity of the signature and the capacity of the person who has signed the public document, and, where appropriate, the identity of the seal or stamp which the public document bears. This Apostille does not certify the content of the document for which it was issued. To verify the issuance of this Apostille, see

"https://www.judiciary.hk/en/court_services_facilities/apostille_verification.html"

此項文件加簽僅就公共文件上簽署的真確性、簽署人的身分及，如適用的話，文件上的蓋章蓋印予以證明。此項文件加簽並不就文件的內容作出證明。就發出此文件加簽之查證，見 "https://www.judiciary.hk/zh/court_services_facilities/apostille_verification.html"

| APOSTILLE
(Convention de La Haye du 5 octobre 1961) | | | |
|--|--|----------------------|---|
| 1. Country:
國家/地區 | Hong Kong, China
中國香港 | | |
| This public document
此公共文件 | | | |
| 2. has been signed by
簽署人為 | Kan Ka Chong Frederick | | |
| 3. acting in the capacity of
其行事的身分為 | Notary Public
公證人 | | |
| 4. bears the seal / stamp of
蓋有的蓋章/蓋印 | Kan Ka Chong Frederick | | |
| Certified
加簽證明 | | | |
| 5. at
在 | High Court
高等法院 | 6. the
於 | 08 MAR 2023
2023年03月08日 |
| 7. by
由 | Simon KWANG
Registrar, High Court
鄭卓宏
高等法院司法常務官 | | |
| 8. No
編號 | 20885 / 2023 | | |
| 9. Seal / stamp:
蓋章/蓋印 | | 10. Signature:
簽署 |  |

Reference Code 參考編號: 093EF415



1st March 2023

Document reference: TD/PH/23030101

Philcopy Corporation
P.O. Box 5190, Philcopy Bldg.,
793, J. Rizal St., Makati,
Metro Manila, Philippines

Attention: Mr. Efren Lim Quidilla
President

Sworn Certificate of Guarantee
Exclusive Distributorship Agreement

We, KYOCERA Document Solutions Asia Limited appoint Philcopy Corporation as an exclusive distributor in marketing and servicing KYOCERA Document Solutions brand multi-functional products, laser printers and multi-functional peripheral, software solutions, including related consumables and spare parts in the Philippines. Therefore, Philcopy Corporation is responsible for sales and after sales service for the said products.

This certificate is valid till 31st March, 2024.

Yours faithfully,

KYOCERA Document Solutions Asia Limited



Takuma KIMURA, President

In witness of signature

(1) 

Okochi Ryosuke, Vice President
KYOCERA Document Solutions Asia Limited

(2) 

Moses Mui Wai Kwong, Vice President
KYOCERA Document Solutions Asia Limited



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Revenue Region No. 8A-Makati City

TCBF NO. 08A-049-02-13-R0109-2023-M

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

PHILCOPY CORPORATION

Name of Taxpayer

793 J.P. RIZAL AVENUE POBLACION MAKATI CITY
Address

000-169-318-00000

Taxpayer Identification Number

This is to certify that the above-mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this clearance.

Issued this 13th day of February 2023.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL FEBRUARY 13, 2024 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORADUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON FEBRUARY 1, 2023 UNDER EFPS PAYMENT TRANSACTION NO. 232564199. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

NOT VALID
WITHOUT BIR
DRY SEAL


ANNE M. REYES

Officer-in-Charge, Collection Division

USED
10780251

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. Tax Clearance Certificate (for BIDDING PURPOSES) not listed/posted herein will be deemed to have originated from an illegal source.

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

PHILCOPY CORPORATION

793 JP Rizal Ave., Poblacion ,
Makati City , Metro Manila , NCR , Philippines

*is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 22-Jun-2001 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that **PHILCOPY CORPORATION** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.*

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

- 1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;*
- 2. the veracity of the statements and information contained therein;*
- 3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and*
- 4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.*

This Certificate is valid until 11-May-2024

Issued this 02nd day of May 2023.

This is a system generated certificate. No signature is required.



Documentary Stamp Tax Paid Php 30.00
Certificate Reference No: 200106205945536982244


REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

List of Eligibility Documents

of
PHILCOPY CORPORATION
 793 JP Rizal Ave., Poblacion ,
 Makati City , Metro Manila , NCR , Philippines

| | |
|------------------------------------|---|
| SEC Certificate | Registration Date : 23-Oct-1979
SEC Certificate Number : 89173 |
| Mayors Permit | Expiration Date : 31-Dec-2023
Permit Number : 44816
Place of Issue : MAKATI CITY
Issued By / Signatory : HON. MAR-LEN ABIGAIL S. BINAY
Issuance Date : 14-Jan-2023 |
| Tax Clearance | Expiration Date : 13-Feb-2024
TCC Number : 08A-049-02-13-R0109-2023-M
Issued By / Signatory : ANNE M. REYES
Issuance date : 13-Feb-2023 |
| Audited Financial Statement | Date of Filing : 20-Apr-2023
Current Asset : 613,916,595.17
Total Asset : 680,825,434.86
Current Liabilities : 302,682,863.55
Total Liabilities : 312,682,863.55
Name of Auditor : GUILLERMA M. GUMERA
BIR RDO Code : 049 |
| PCAB License | Expiration Date : -
Issued By / Signatory :
Issuance Date : -
License Number :
License First Issue Date : -
Principal Classification :
Category : |




Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

For BIR Use Only: BCS: Item:

BIR Form No. 1702-RT
January 2018(ENCS)
Page 1

Annual Income Tax Return
Corporation, Partnership and Other Non-Individual
Taxpayer Subject Only to REGULAR Income Tax Rate
*Enter all required information in CAPITAL LETTERS. Mark applicable boxes with an "X".
Two copies MUST be filed with the BIR and one held by the taxpayers.*



1702-RT 01/18ENCS P1

1 For Calendar Fiscal 3 Amended Return? Yes No 4 Short Period Return Yes No 5 Aphiannuic Tax Code (ATC) IC 055-Minimum Corporate Income Tax (MCIT) IC 10 - CORPORATION IN GENERAL - JAN 1, 2009

2 Year Ended (MM/20YY) 12 - December 20 | 21

Part I - Background Information

6 Tax Identification Number (TIN) 000 - 169 - 318 - 00000 7 RDO Code 048

8 Registered Name (Enter only 1 letter per box using CAPITAL LETTERS)
PHILCOPY CORPORATION

9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form No. 1505)
793 J P RIZAL AVE POBLACION MAKATI CITY

9A ZIP Code 1210

10 Date of Incorporation/Organization (MM/DD/YYYY) 10/23/1979 11 Contact Number 8817978

12 Email Address jen.ebiforms2015@google.com

13 Method of Deductions Itemized Deductions [Section 34 (A-J), NIRC] Optional Standard Deduction (OSD) - 40% of Gross Income [Section 34(L), NIRC as amended]

Part II - Total Tax Payable (Do NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)

| | |
|--|-----------|
| 14 Tax Due | 3,190,409 |
| 15 Less: Total Tax Credits/Payments | 3,158,587 |
| 16 Net Tax Payable (Overpayment) (Item 14 Less Item 15) | 31,822 |
| Add: Penalties | |
| 17 Surcharge | 0 |
| 18 Interest | 0 |
| 19 Compromise | 0 |
| 20 Total Penalties (Sum of Items 17 to 19) | 0 |
| 21 TOTAL AMOUNT PAYABLE (Overpayment) (Sum of Items 16 and 20) | 31,822 |

If Overpayment, mark one(1) box only (Once the choice is made, the same is irrevocable)
 To be refunded To be issued a Tax Credit Certificate (TCC) To be carried over as a tax credit for next year/quarter

We declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by us, and to the best of our knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)

Signature over Printed Name of President/Principal Officer/Authorized Representative: _____ Signature over Printed Name of Treasurer/Assistant Treasurer: _____

22 Number of Attachments: 000

Title of Signatory: _____ TIN: _____ Title of Signatory: _____ TIN: _____

Part III - Details of Payment

| Particulars | Drawee Bank/ Agency | Number | Date(MM/DD/YYYY) | Amount |
|---------------------------|---------------------|--------|------------------|--------|
| 23 Cash/Bank Debit Memo | | | | 0 |
| 24 Check | | | | 0 |
| 25 Tax Debit Memo | | | | 0 |
| 26 Others (Specify Below) | | | | 0 |

Machine Validation/Revenue Office Receipt Details [if not filed with an Authorized Agent Bank(AAB)]

Stamp of Receiving Office/AAB and Date of Receipt (RDO's Signature/Bank Stamp)

RECEIVED

INTERNAL REVENUE

REVENUE REGION NO. 3A - MAKATI

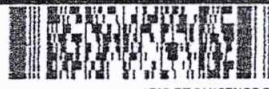
Revenue District Office No. 49


North Makati

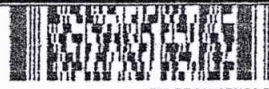
INITIAL: _____ DATE: _____

RDO NAME: ROSAL DELA CRUZ RDO NO: 00000000

APR 23 2022

| | | | | | |
|---|---|---|-------|---|--|
| BIR Form No.
1702-RT
January 2018(ENCS)
Page 2 | | Annual Income Tax Return
Corporation, Partnership and Other Non-Individual
Taxpayer Subject Only to REGULAR Income Tax Rate | |  | |
| Taxpayer Identification Number(TIN) | | | | Registered Name | |
| 000 | 169 | 318 | 00000 | PHILCOPY CORPORATION | |
| Part IV - Computation of Tax <small>(DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)</small> | | | | | |
| 27 | Sales/Revenues/Receipts/Fees | | | 326,590,805 | |
| 28 | Less: Sales Returns, Allowances and Discounts | | | 0 | |
| 29 | Net Sales/Revenues/Receipts/Fees <small>(Item 27 Less Item 28)</small> | | | 326,590,805 | |
| 30 | Less: Cost of Sales/Services | | | 161,393,516 | |
| 31 | Gross Income from Operation <small>(Item 29 less Item 30)</small> | | | 165,197,289 | |
| 32 | Add: Other Taxable Income Not Subjected to Final tax | | | 0 | |
| 33 | Total Taxable Income <small>(Sum of Items 31 and 32)</small> | | | 165,197,289 | |
| Less: Deductions Allowable under Existing Law | | | | | |
| 34 | Ordinary Allowable Itemized Deductions | | | 152,435,652 | |
| 35 | Special Allowable Itemized Deductions | | | 0 | |
| 36 | NOLCO <small>(Only for those taxable under Sec. 27(A to C); Sec. 28(A)(1)(A)(6)(b) of Tax code, as amended)</small> | | | 0 | |
| 37 | Total Deductions <small>(Sums of Items 34 to 36)</small> | | | 152,435,652 | |
| OR <small>[in case taxable under Sec 27(A) & 28(A)(1)]</small> | | | | | |
| 38 | Optional Standard Deduction (OSD) <small>(40% of Item 33)</small> | | | 0 | |
| 39 | Net Taxable Income/(Loss) <small>If Itemized: Item 33 Less Item 37; If OSD: Item 33 Less Item 38</small> | | | 12,761,637 | |
| 40 | Applicable Income Tax Rate | | | 25 % | |
| 41 | Income Tax Due other than Minimum Corporate Income Tax(MCIT) <small>(Item 39 x Item 40)</small> | | | 3,190,409 | |
| 42 | MCIT Due <small>(2% of Item 33)</small> | | | 165,973 | |
| 43 | Tax Due <small>(Normal Income Tax Due in Item 41 OR the MCIT Due in Item 42, whichever is higher)</small> | | | 3,190,409 | |
| Less: Tax Credits/Payments(attach proof) | | | | | |
| 44 | Prior Year's Excess Credits Other Than MCIT | | | 0 | |
| 45 | Income Tax Payment under MCIT from Previous Quarter/s | | | 0 | |
| 46 | Income Tax Payment under Regular/Normal Rate from Previous Quarter/s | | | 105,754 | |
| 47 | Excess MCIT Applied this Current Taxable Year | | | 0 | |
| 48 | Creditable Tax Withheld from Previous Quarter/s per BIR Form No. 2307 | | | 2,488,398 | |
| 49 | Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter | | | 564,435 | |
| 50 | Foreign Tax Credits, if applicable | | | 0 | |
| 51 | Tax Paid in Return Previously Filed, if this is an Amended Return | | | 0 | |
| 52 | Special Tax Credits | | | 0 | |
| Other Credits/Payments (Specify) | | | | | |
| 53 | | | | 0 | |
| 54 | | | | 0 | |
| 55 | Total Tax Credits/Payments <small>(Sum of Items 44 to 54)</small> | | | 3,158,587 | |
| 56 | Net Tax Payable (Overpayment) <small>(Item 43 Less Item 55)</small> | | | 31,822 | |
| Part V - Tax Relief Availment | | | | | |
| 57 | Special Allowable Itemized Deductions <small>(Item 35 of Part IV x Applicable Income Tax Rate)</small> | | | 0 | |
| 58 | Add: Special Tax Credits | | | 0 | |
| 59 | Total Tax Relief Availment <small>(Sum of Items 57 & 58)</small> | | | 0 | |

| | | |
|--|--|---|
| BIR Form No.
1702-RT
January 2018(ENCS)
Page 3 | Annual Income Tax Return
Corporation, Partnership and Other Non-Individual
Taxpayer Subject Only to REGULAR Income Tax Rate | 
1702-RT 01/18ENCS P3 |
| Taxpayer Identification Number(TIN) | | Registered Name |
| 000 169 318 00000 | | PHILCOPY CORPORATION |
| Part VI - Schedules (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up) | | |
| Schedule I - Ordinary Allowable Itemized Deductions <i>(Attach additional sheets if necessary)</i> | | |
| 1 Amortization | | 0 |
| 2 Bad Debts | | 0 |
| 3 Charitable and Other Contributions | | 0 |
| 4 Depletion | | 0 |
| 5 Depreciation | 3,218,747 | |
| 6 Entertainment, Amusement and Recreation | | 0 |
| 7 Fringe Benefits | 6,242,540 | |
| 8 Interest | | 0 |
| 9 Losses | | 0 |
| 10 Pension Trusts | | 0 |
| 11 Rental | 17,856,415 | |
| 12 Research and Development | | 0 |
| 13 Salaries, Wages and Allowances | 99,184,982 | |
| 14 SSS, GSIS, Philhealth, HDMF and Other Contributions | 7,342,832 | |
| 15 Taxes and Licenses | 4,781,573 | |
| 16 Transportation and Travel | | 0 |
| 17 Others(Deductions Subject to Withholding Tax and Other Expenses) <i>(Specify below; Add additional sheet(s), if necessary)</i> | | |
| a Janitorial and Messengerial Services | | 0 |
| b Professional Fees | | 0 |
| c Security Services | 213,766 | |
| d OTHERS | 13,594,797 | |
| e | | 0 |
| f | | 0 |
| g | | 0 |
| h | | 0 |
| i | | 0 |
| 18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17) | 152,435,652 | |
| Schedule II - Special Allowable Itemized Deductions <i>(Attach additional sheet(s), if necessary)</i> | | |
| | Description | Legal Basis |
| 1 | | Amount |
| 2 | | 0 |
| 3 | | 0 |
| 4 | | 0 |
| 5 Total Special Allowable Itemized Deductions (Sum of Items 1 to 4) | | 0 |

| | | | | |
|--|--|---|---|---|
| BIR Form No.
1702-RT
January 2018(ENCS)
Page 4 | Annual Income Tax Return
Corporation, Partnership and Other Non-Individual
Taxpayer Subject Only to REGULAR Income Tax Rate | 
1702-RT 01/18ENCS P4 | | |
| Taxpayer Identification Number(TIN) | | Registered Name | | |
| 000 169 318 00000 | | PHILCOPY CORPORATION | | |
| Schedule III - Computation of Net Operating Loss Carry Over (NOLCO) | | | | |
| 1 | Gross Income | 0 | | |
| 2 | Less: Ordinary Allowable Itemized Deductions | 0 | | |
| 3 | Net Operating Loss (Item 1 Less Item 2) (To Schedule IIIA, Item 7A) | 0 | | |
| Schedule IIIA - Computation of Available Net Operating Loss Carry Over (NOLCO) <small>(DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)</small> | | | | |
| | Net Operating Loss | | | |
| | A) Amount | B) NOLCO Applied Previous Year/s | | |
| 4 | 0 | 0 | | |
| 5 | 0 | 0 | | |
| 6 | 0 | 0 | | |
| 7 | 0 | 0 | | |
| Continuation of Schedule IIIA (Item numbers continue from table above) | | | | |
| | C) NOLCO Expired | D) NOLCO Applied Current Year | E) Net Operating Loss (Unapplied)
[E = A Less (B + C + D)] | |
| 4 | 0 | 0 | 152,435,652 | |
| 5 | 0 | 0 | 0 | |
| 6 | 0 | 0 | 0 | |
| 7 | 0 | 0 | 0 | |
| 8 | Total NOLCO (Sum of Items 4D to 7D) | | 0 | |
| Schedule IV - Computation of Minimum Corporate Income Tax (MCIT) | | | | |
| | A) Normal Income Tax as Adjusted | B) MCIT | C) Excess MCIT over Normal Income Tax | |
| 1 | 0 | 0 | 0 | |
| 2 | 0 | 0 | 0 | |
| 3 | 0 | 0 | 0 | |
| Continuation of Schedule IV (Item numbers continue from table above) | | | | |
| | D) Excess MCIT Applied/Used in Previous Years | E) Expired Portion of Excess MCIT | F) Excess MCIT Applied this Current Taxable Year | G) Balance of Excess MCIT Allowable as Tax Credit for Succeeding Year/s
[G = C Less (D + E + F)] |
| 1 | 0 | 0 | 0 | 0 |
| 2 | 0 | 0 | 0 | 0 |
| 3 | 0 | 0 | 0 | 0 |
| 4 | Total Excess MCIT Applied (Sum of Items 1F to 3F) | | | 0 |
| Schedule V - Reconciliation of Net Income per Books Against Taxable Income <small>(Attach additional sheets, if necessary)</small> | | | | |
| 1 | Net Income/(Loss) per Books | 12,761,637 | | |
| Add: Non-deductible Expenses/Taxable Other Income | | | | |
| 2 | | 0 | | |
| 3 | | 0 | | |
| 4 | Total (Sum of Items 1 to 3) | 12,761,637 | | |
| Less: A) Non-Taxable Income and Income Subjected to Final Tax | | | | |
| 5 | | 0 | | |
| 6 | | 0 | | |
| B) Special Deductions | | | | |
| 7 | | 0 | | |
| 8 | | 0 | | |
| 9 | Total (Sum of Items 5 to 8) | 0 | | |
| 10 | Net taxable Income (Loss) (Item 4 Less Item 9) | 12,761,637 | | |



len baylon <len.ebirforms2015@gmail.com>

Tax Return Receipt Confirmation

ebirforms-noreply@bir.gov.ph <ebirforms-noreply@bir.gov.ph>
To: len.ebirforms2015@gmail.com

Tue, Apr 12, 2022 at 9:56 AM

This confirms receipt of your submission with the following details subject to validation by BIR:

File name: 000169318000-1702RTV2018C-122021.xml

Date received by BIR: 12 April 2022

Time received by BIR: 09:36 AM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

FOR RETURNS WITH PAYMENT

Please print this e-mail together with the RETURN and proceed to pay through the Authorized Agent Bank / Collection Agent / GCASH or use other payment options.

This is a system-generated email. Please do not reply.

Bureau of Internal Revenue

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Guidelines and Instructions | Help
 Reference No: 262200347257058
 Date Filed: April 13 2022 01:50 PM
 Batch Number: 0

PSOC: PSIC: 5238

| | | | |
|---|--|---|--|
|  | Republika ng Pilipinas
Kagawaran ng Pananalapi
Kawanihan ng Rentas
Internas | <h2 style="margin: 0;">Payment Form</h2> | BIR Form No.
<h1 style="margin: 0;">0605</h1>
September 2003(ENCS) |
| 1 For the Calendar Fiscal 3 Quarter Clear Quarter 4 Due Date (MM/DD/YYYY) 5 No. of Sheets Attached 6ATC | | 2 Year Ended (MM/YYYY) 12 - December 2021 1st 2nd 3rd 4th 04 15 2022 0 MC200 | |
| 7 Return Period (MM/DD/YYYY) 12 31 2021 8 Tax Type Code: IT | | | |
| Part I Background Information | | | |
| 9 Taxpayer Identification No. 000 169 318 000 | | 10 RDO Code 049 | |
| | | 11 Taxpayer Classification I N | |
| | | 12 Line of Business/Occupation RETAIL OF AGRICULTURAL FARM SUP | |
| 13 Taxpayer's Name (Last Name, First Name, Middle Name for Individuals)/(Registered Name for Non-Individuals) PHILCOPY CORPORATION | | | 14 Telephone Number 2327511 |
| 15 Registered Address 793 793 J.P. RIZAL AVENUE POBLACIO POBLACION CITY OF MAKATI, NCR, FOURTH DI | | | 16 Zip Code 1210 |
| 17 Manner of Payment | | | 18 Type of Payment |
| Voluntary Payment | | Per Audit/Delinquent Account | |
| Self-Assessment
Penalties
Tax Deposit/Advance Payment
Income Tax Second Installment (Individual)
Others (Specify) | | Preliminary/Final Assess/Deficiency Tax
Accounts Receivable/Delinquent Account | |
| AITR 2021 | | | |
| | | | Installment
No. of Installment
Partial Payment
Full Payment |
| Part II Computation of Tax | | | |
| 19 Basic Tax/Deposit/Advance Payment | | | 19 31,822.00 |
| 20 Add Penalties Surcharge | | Interest | Compromise |
| 20A | 0.00 | 20B 0.00 | 20C 0.00 |
| | | | 20D 0.00 |
| 21 Total Amount Payable (Sum of Items 19 & 20D) | | | 21 31,822.00 |
| For Voluntary Payment | | Payment of Deficiency Taxes From Audit/Investigation Delinquent Accounts | |
| I declare, Under the penalties of perjury, that this document has been made in good faith, verified by me, and to the best of my knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. | | Pre-approved by Investigating Office
Not approved by Investigating Office | |

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

FILING REFERENCE NO.

| | |
|-------------------------------------|------------------------|
| TIN | : 000-169-316-000 |
| Name | : PHILCOPY CORPORATION |
| RDO | : 046 |
| Form Type | : 0605 |
| Reference No. | : 292200047257058 |
| Amount Payable
(Over Remittance) | : 31,822.00 |
| Accounting Type | : C - Calendar |
| For Tax Period | : 12/31/2021 |
| Quarter | : 0 |
| Date Filed | : 04/13/2022 |
| Tax Type | : IT |

[Return to Payment](#)



eFPS

e-Filing and Payment System

Bureau of Internal Revenue

BIR eFPS has received the payment confirmation for your tax return from LBP.

| | |
|----------------------------|-----------------------|
| TIN | 000 - 169 - 318 - 000 |
| Taxpayer's Name | PHILCOPY CORPORATION |
| Tax Type | IT |
| Return Period | 12/31/2021 |
| Transacting Bank | LBP (086000) |
| Reference Number | 292200047257058 |
| Payment Transaction Number | 227170197 |
| Payment Transaction Date | 04/13/2022 |
| Actual Amount Paid | 31822.00 |
| LBP's Confirmation Number | 00041320221420458850 |

Please refer to the Tax Return Inquiry facility to check the status of your payment.

[[eFPS Main](#) | [BIR Main](#) | [Help](#) | [Print](#)]

CERTIFICATION

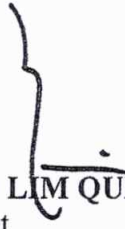
To Whom It May Concern:

This is to certify that **PHILCOPY CORPORATION** is the exclusive distributor of **KYOCERA Full-Colour, Monochrome Digital Copiers and Laser Printers**, its consumables (toners) and spare parts in the Philippines, and that we do not have sub dealer(s) selling at lower price(s) and for which no suitable substitute can be obtained elsewhere at more advantageous terms to the government that can approximate its quality and utility value performance.

For equipment items, we hereby certify that the maintenance service and spare parts are available and will be extended by our company or firm whenever needed.

Done in Makati City, January 4, 2024

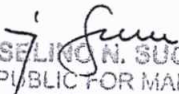
Valid until December 31, 2024



EFREN LIM QUIDILLA
President

SUBSCRIBED AND SWORN to before me this JAN 04 2024 at Makati City by Affiant exhibiting to me his SSS Number 33-1117297-0, that he is the same person who personally signed before me the foregoing Affiant and acknowledge that he executed the same.

Doc. No. 266
Book No. 59
Page No. 1
Series of 2024



ATTY. JOSE LINO N. SUCION CPA
NOTARY PUBLIC FOR MAKATI C
UNTIL DECEMBER 31, 2025
U-203 CARREON BLDG.
2746 ZENAIDA ST. POBLACION, MAKATI CITY
IBP NO. 384449/01/01/2024
PTR NO. 10072076/01/02/2024
MCLE COMPLAINT NO. VI-0017637/04-14-2025
ROLL NO. 60799
APPOINTMENT NO. M-018